



## **METIS SETTLEMENTS GENERAL COUNCIL EMPLOYMENT OPPORTUNITY “Climate Monitoring Coordinator”**

Opening Date:	June 11, 2019
Closing Date:	June 25, 2019
Rate of Pay:	Competitive – to commensurate with experience
Reports to:	Director-Climate Leadership
Term of Employment:	Approx. July 2019 – March 2020.

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### **Background:**

The MSGC Climate Leadership Initiative brings the Metis Settlements together to act on climate change. The goal of the Initiative is to increase climate knowledge and awareness, offer support for participation in green energy and green infrastructure opportunities and the low-carbon economy, build local capacity, and create progressive partnerships. This Initiative helps to identify the best course of action to reduce the Metis' carbon footprint and ensure environmental sustainability across all Settlement lands.

### **Position Summary:**

The role of the Climate Monitoring Coordinator is to engage the Metis Settlement communities on climate change issues such as mitigation, adaptation, monitoring, and develop a comprehensive climate monitoring plan to:

- Identify vulnerable environmental areas/issues and identify a list of specific climate indicators that can be monitored to understand climate, climate change impacts, and climate vulnerability in the area;
- Build methodology for data collection, storage, analysis and reporting;
- Secure funding and open economic opportunities in both Indigenous and conservation economies;
- Promote community-driven processes and bring Metis climate monitoring knowledge into a regional database that can be used to inform General Council decisions and set strategic direction; and
- Maintain and promote cultural continuity in youth.



## **Specific Responsibilities:**

In this role you will be responsible to:

- Commit to and successfully complete all 10 program courses for an Environmental Monitoring certificate (60 hours), with an additional 1 week of field skills;
- Host working groups on climate change issues and community-based monitoring to inform and actively elicit feedback from leadership and technical environmental staff on their personal experiences and opinions pertaining to climate changes;
- Engage in discussions with community Elders to raise awareness of traditional ecological knowledge and changes related to climate change, and more specifically, extreme weather events, movement of animals, seasonal distribution;
- Promote cultural continuity by connecting knowledge holders with Settlement youth through youth-led interviews;
- Develop locally relevant climate monitoring priorities through engagement and create a list of priority climate indicators (i.e. temperature, water quality, air quality, precipitation, soil quality, vegetation, wildlife, etc.) to monitor in specific sampling areas to inform planning and decision items;
- Provide technical expertise in climate monitoring to assist Settlements with understanding climate change and local impacts;
- Assist Settlements in setting up data management software, database entry and control, proper methodological processes for data collection and storage, analysis and reporting;
- Prepare applications for climate-based monitoring funding to support training and employment of community members;
- Develop data sharing protocols for the MSGC;
- Provide briefings to the Director-Climate Leadership, MSGC Executive and Climate Change Committee as requested;
- Prepare a comprehensive Metis Settlement climate-monitoring plan and implementation strategy;
- Prepare a final narrative report for Crown-Indigenous Relations and Northern Affairs Canada outlining the project activities and results;
- Provide on-going assistance to the Director-Climate Leadership as required.

## **Qualifications:**

The specific qualifications include:

- Post-secondary credentials in Business Administration certification or a related field. Experience in project management in lieu of post-secondary education will be considered.
- A minimum of 1-year experience working in a related field with Metis communities.
- Demonstrated knowledge of the Metis Settlements and Metis culture.



- Proven knowledge of climate change and/or climate/environmental monitoring.
- Excellent verbal and written communication skills, report writing, presentation, interpersonal and organization skills.
- Proven ability to manage and/or facilitate meetings, including presenting.
- Must have computer skills (i.e.: Microsoft Office Suite – Access, Excel, Word, PowerPoint and Publisher).
- Proven ability to work both independently and in a team environment.

### **Working Conditions:**

- Office and outdoor environment. Frequent travel to Metis Settlements for meetings, various workshops, and presentations.
- May be required to work overtime hours and attend events, industry presentations, information sessions.
- Require personal transportation and an Alberta Class 5 driver's license (or provincial equivalent).
- Staff required to participate in other MSGC duties as required.

### **Resume Submission Instructions**

Please submit resume, cover letter and references electronically, in PDF format, to:  
**Brenda Sayers, Director of Corporate Services, bsayers@msgc.ca**  
Suite 101, 10335-172 Street Edmonton, AB T5S 1K9